**My CPD Plan** provides a structured approach to planning your CPD events for a particular year. CPD is a tool that you can use to help you achieve your business and professional goals. But you can only achieve your goals if you plan for them and monitor your progress.

|  |  |  |
| --- | --- | --- |
| Name |  |  |
| Surname |  |
| Membership number |  |  |
| This plan covers the period |  |  |
| Total CPD hours | **Required** | **Attained** |
| VerifiableNon-verifiable |  | VerifiableNon-verifiable |  |
| Total |  | Total |  |
| **CPD Goal:****What do you want your CPD to achieve for you? Relate your goal to your current role or aspirations** |
| **Learning outcomes (LO)** | **Position** | **Goal** |
| LO 1.E.g. IFRS for SME | Accountant that prepares financial statements for midsize companies | Obtain understanding of IFRS for SME |
| LO 2. |  |  |
| LO 3. |  |  |
| LO 4. |  |  |
| LO 5. |  |  |
| LO 6. |  |  |
| LO 7. |  |  |

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| **Learning outcome 1: IFRS for SME** |
| **Identify a need** | I need more knowledge of IFRS for SME |  |
| **Identify a course to address the need** | IFRS for SME License | Planned date: April / May 2020 |
| **Book the course** | Complete online application on [www.saiba.academy](http://www.saiba.academy) | DoneYes No |
| **Did you achieve your goal?** | I attended the course and completed an online assessment. I nowhave a better understanding of IFRS for SME and have already seen the benefits in the financial statements that I prepare for clients. |
| **Learning outcome 2** |
| Identify a need |  |  |
| Identify a course to address the need |  |  |
| Book the course |  |  |
| Did you achieve your goal? |  |
| **Learning outcome 3** |
| Identify a need |  |  |
| Identify a course to address the need |  |  |
| Book the course |  |  |
| Did you achieve your goal? |  |
| **Learning outcome 4** |
| Identify a need |  |  |
| Identify a course to address the need |  |  |
| Book the course |  |  |
| Did you achieve your goal? |  |
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| **Learning outcome 5** |
| Identify a need |  |  |
| Identify a course to address the need |  |  |
| Book the course |  |  |
| Did you achieve your goal? |  |
| **Learning outcome 6** |
| Identify a need |  |  |
| Identify a course to address the need |  |  |
| Book the course |  |  |
| Did you achieve your goal? |  |
| **Learning outcome 7** |
| Identify a need |  |  |
| Identify a course to address the need |  |  |
| Book the course |  |  |
| Did you achieve your goal? |  |